**NY Leadership Correspondence Course Test 2**

**The following questions are multiple choice.**

1. The \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ precepts are the philosophy behind DeMolay’s  
 program planning efforts.

1. four
2. seven
3. eight
4. nine

2. Program planning for Chapters should generally be done on a \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
 basis.

1. full year
2. monthly
3. term
4. semi annual

3. Each Chapter should try to obtain a \_\_\_\_\_\_\_\_\_\_\_ declaring DeMolay Month.

1. newspaper ad
2. TV ad
3. proclamation
4. All of the above.

4. The DeMolay Day of Comfort should be held \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

1. whenever the Chapter wants
2. during the Thanksgiving – Hannukah/Christmas season
3. near the Fourth of July and your community’s parade
4. during DeMolay Month

5. On the Saturday or Sunday nearest \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, it is the duty of Chapter members to attend a house of worship as a group that will accommodate members of all faiths and denominations or hold a non-denominational service at any location.

1. March 31
2. March 18
3. November 8
4. April 15

6. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ is observed on a day between May 1 and June 21.

1. My Government Day
2. Parents’ Day
3. Frank S. Land Memorial Day
4. Day of Comfort

7. On a day convenient to the Chapter during \_\_\_\_\_\_\_\_\_\_\_\_, each Chapter should  
 arrange a special Patriots’ Day meeting.

1. March
2. November
3. February
4. December

8. There are \_\_\_\_\_\_\_\_\_\_\_ obligatory days.

1. 5
2. 8
3. 7
4. 3

9. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ is observed during the month of July.

1. Parents’ Day
2. Patriots’ Day
3. My Government Day
4. Day of Comfort

10. On \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, it is the duty of each Chapter to arrange a program  
 emphasizing the value of an education.

1. Educational Day
2. National School Day
3. Teacher Appreciation Day
4. My Government Day

11. The \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ is DI’s official representative in all DeMolay affairs in a  
 jurisdiction.

1. Administrative Assistant
2. Chapter Chairman
3. Grand Master
4. Executive Officer or Personal Representative of the Grand Masteror Personal Representative of the Grand Master

12. One of the important duties of the Scribe is to report new initiates. A member is not  
 officially registered on DI records until he has been reported on a Form \_\_\_\_ or via eScribe on an electronic Form\_\_\_\_.

1. 5
2. 7
3. 10
4. 11

13. According to the DeMolay International Statutes, which committee must the Master Councilor appoint?

a. Sick  
 b. Finance   
 c. Membership   
 d. Entertainment

14. Each Master Councilor-elect must submit his PMC-MSA letter of intent  
 within \_\_\_\_\_\_\_\_\_\_\_ days of his Installation as Master Councilor.

1. 15
2. 20
3. 30
4. 10

15. The \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ shall preside at meetings of the Chapter Advisory  
 Council.

1. Chairman
2. Chapter Advisor
3. District Deputy
4. Master Councilor

16. This person appoints the various committees of the chapter, including Membership, Entertainment, Auditing, Sick, Finance among others.

1. Chapter Advisor
2. Advisory Council Chairman
3. Master Councilor
4. Senior Councilor

17. The Seal of each Chapter is kept by the \_\_\_\_\_\_\_\_\_\_\_\_\_.

1. Master Councilor
2. Advisory Council Chairman
3. Scribe
4. Chapter Advisor

18. The \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ must select appointed officers.

1. Master Councilor
2. Chapter Advisor
3. Advisory Council Chairman
4. Senior Councilor

19. The \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ is the top-ranking youth leader of the Chapter.

1. President
2. Master Councilor
3. Chapter Advisor
4. Chairman

20. Officers either must be installed at the same meeting they are elected or within  
 \_\_\_\_\_\_\_\_\_\_\_ days of their election.

1. 14
2. 21
3. 30
4. 45

21. One of the Junior Councilor’s clearly defined duties is to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

1. plan athletic competitions
2. appoint committee chairmen
3. set the Chapter budget
4. assist with or take charge of the Chapter recruitment program

22. A good \_\_\_\_\_\_\_\_\_\_\_\_\_\_ must be prepared and ready at all times to assume the  
 duties and responsibilities of the Master Councilor, if necessary.

1. Scribe
2. Senior Councilor
3. Treasurer
4. Chapter Advisor

23. The Master Councilor holds the same position as the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ does in  
 other organizations.

1. Secretary
2. President
3. Vice President
4. Treasurer

24. The Chapter Scribe is appointed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

1. by vote of the Chapter
2. by the Advisory Council
3. by the Master Councilor
4. by the Executive Officer

25. The Master Councilor, Senior Councilor, and Junior Councilor are elected for a term,  
 usually \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, as stated in the Chapter’s bylaws.

1. 1 year
2. 3 months
3. 6 months
4. 9 months

26. The Treasurer is elected by the membership at the last election of the DeMolay year and shall serve \_\_\_\_\_\_\_\_\_.

1. for 2 years
2. for the term
3. for the ensuing DeMolay year
4. indefinitely

27. All general correspondence with DeMolay International should be addressed to  
 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 10200 North Executive Hills Blvd., Kansas City, Missouri  
 64153.

1. DeMolay and More Store
2. DeMolay Headquarters
3. DeMolay Service and Leadership Center
4. International Fraternity House

28. The Advisory Council Chairman can be compared to \_\_\_\_\_\_\_\_\_\_\_\_\_.

1. a school teacher
2. the coach of a sports team
3. a U.S. Senator
4. a Mayor

29. The only exception to prohibiting the purchase of gifts by a Chapter for a member is  
 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

1. for a distinguished brother
2. for brothers turning 21 years of age
3. for a Past Master Councilor’s pin for a retiring Master Councilor
4. for buying new members a DeMolay pin

30. A member is not officially registered on DI records until he has been reported on  
 a(n) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

1. Chapter roster via escribe
2. ACR form via escribe
3. Form 10 via escribe
4. Form 12 via escribe

31. To be elected to the office of Master Councilor, a member must have served as  
 Senior Councilor or Junior Councilor, except when the \_\_\_\_\_\_\_\_\_\_\_\_\_\_ believes  
 that the best interests of the Order will be served by the election of another  
 member.

1. presiding Master Councilor
2. Chapter Advisor
3. Advisory Council
4. None of the above

32. The \_\_\_\_\_\_\_\_\_\_\_\_\_ acts as a spokesman for the Advisory Council before the  
 Chapter.

1. District Deputy
2. Master Councilor
3. Chairman
4. Chapter Advisor

33. Non-Masonic and non-Senior DeMolay Advisors may not act in the capacity of  
 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

1. Membership Advisor
2. Chairman
3. Financial Advisor
4. Scribe Advisor

34. An Advisory Council should meet at least \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

1. quarterly
2. monthly
3. prior to all the Chapter meetings
4. twice monthly

35. This system provides mandatory training that provides Advisors with basics about DeMolay and prepares them to work with today’s young people.

1. E-Scribe
2. DOS
3. E-Dad
4. WALLY-E

36. Generally, the Chapter Advisor is responsible for \_\_\_\_\_\_\_\_\_\_\_\_\_.

1. attending Chapter meetings and other functions
2. running Advisory Council meetings
3. meeting with the sponsoring body / bodies
4. keeping a record of all Council meetings

37. Each DeMolay Chapter must have an Advisory Council consisting of \_\_\_\_ or more  
 Master Masons in good standing.

1. 2
2. 3
3. 5
4. 6

**The following questions are either true or false.**

38. The Executive Officer shall appoint the members of the Advisory Council.

T F

39. A non-Senior DeMolay or non-Mason may serve on an Advisory Council if approved  
 by the Executive Officer.

T F

40. The Chairman of the Advisory Council calls and conducts Advisory Council  
 meetings.

T F

41. The Executive Officer of each jurisdiction also has the authority to appoint staff and  
 assign subdivisions of his jurisdiction to the supervision of a staff member.

T F

42. The Master Councilor shall report on forms all Chapter members reaching the age  
 of 21 in the next DeMolay year.

T F

43. It is a primary function of the Chapter Scribe to keep an accurate account of all  
 income and expenditures of the Chapter.

T F

44. Officers must be installed within 30 days after election.

T F

45. Every Chapter should have a seal to use on official documents. The Scribe should  
 keep it.

T F

46. The Master Councilor is responsible for keeping accurate records of the Chapter’s  
 business meetings.

T F

47. An Advisor may exclude from a Chapter meeting or function anyone whose  
 presence is objectionable.

T F

48. Founder’s Day is an Obligatory Day.

T F

49. Chapter elections are held using a ballot box.

T F

50. To be effective, a Master Councilor should assign each individual a specific  
 responsibility.

T F